

Government of Nepal
Ministry of Energy, Water Resource and Irrigation
Department of Hydrology and Meteorology
Building Resilience to Climate-Related Hazards Project, Kathmandu.
(Pilot Project for Climate Resilience - PPCR) Project ID No. P127508

REQUEST FOR EXPRESSIONS OF INTEREST (EOI) FROM INDIVIDUAL CONSULTANTS
(First Date of Publication: January 13, 2020)

The Department of Hydrology and Meteorology has applied for financing from the World Bank toward the cost of the Building Resilience to Climate-Related Hazards Project and intends to apply a portion of the financing to eligible payments under this contract for individual consulting services.

The Project aims to strengthen the capacity of the Department of Hydrology and Meteorology to meet Nepal's need for timely and accurate weather, climate and water related information and alert services.

The main objective of hiring Procurement Consultant-1, Financial Management Consultant-1, Monitoring and Evaluation Specialist-1, Environment and Social Safeguard Specialist-1 and Project Secretary-1, are to support Project Management Unit based in the Kathmandu, central office. The project invites Expression of Interest (EOI) with detailed curriculum vitae from interested and experienced individuals. The individual consultant is required to assist the PMU in the implementation of the project in their respective areas of expertise and provide support to the Project Implementation Units and district level offices.

The individual will be selected and engaged on the basis of his qualification for the assignment in accordance with the **Guidelines on The Use of Consultants by World Bank and its Borrowers, November 2011**. Based on the qualifications, first ranked Individual will be invited for negotiation.

The interested individual may obtain detailed Terms of Reference (TOR) and further information from the Project Office within office hour and may also visit the website: www.dhm.gov.np/notices.

Qualification, experience and person-months inputs are given below in Table below:

S. N.	Contract ID No. and Position	Qualification Requirements	Contract Period
1	<u>PPCR/DHM/S/I ND-94</u> Procurement Consultant- 1	Should have at least Masters degree in Engineering / Public Administration / Business Administration / Business Management / Law or relevant fields. Should possess work experience as full time employee in Government/ Public Enterprise/ NGO/ INGO/ National or International Bank or Financial Institution/ UN agencies and have five years' experience in procurement. Should be fully conversant with World Bank procurement policies, Guidelines and procedures evidenced by her/his involvement in procurement functions under World Bank financed projects. Knowledge of the World Bank STEP (Systematic Tracking on Exchanges in Procurement) system used for preparing project's procurement plan and other activities will be an advantage. Work experience with climate related project will be preferable. Preferably a Nepali Citizen. Should be fluent in English language speaking and writing. Should have skill on writing reports, negotiation, presentation and use of computer	The consultant will be assigned intermittently for 75 (Seventy Five) days input spread over the contract period of 10 (Ten) months and possibilities of further extension in case of satisfactory performance, if required by the project. The consultant is expected to work office hours within Kathmandu valley with frequent travels outside Kathmandu valley within Nepal on project related matters.
2	<u>PPCR/DHM/S/I ND-95</u> Financial Management -1	The consultant must have a minimum of Master's Degree in Accounting or Finance or Business Management or Public Administration or other relevant field. Experience, knowledge/worked in FMIS will be an added advantage. Training in relevant fields (management, financial management,) is preferable. S/he must have a minimum of seven years of work experience in financial management. Experience in donor funded projects is preferable; S/he must have acquired experience, knowledge and be familiar with project planning, procurement process and financial management of the GON; Work experience with climate related project will be preferable.	The consultant's duration of service will be for a period of 200 days intermittent input within 10 months with a possibilities of further extension based on satisfactory performance, if required by the project. The consultant is expected to work full time office hours within Kathmandu valley with frequent travels outside Kathmandu valley within Nepal on project related matters.
3	<u>PPCR/DHM/S/I ND-97</u> Monitoring and Evaluation Specialist -1	Masters degree in Agricultural Sciences, Social Science, Management, Environment Sciences, Natural Science or related field combined with extensive experience in similar responsible position in rural community is considered as equivalent. At least 7 years of work experience in a field related to rural development,	The consultant will be assigned for 50 (Fifty) days intermittent inputs within 10 (Ten) months and possibilities of further extension in case of satisfactory performance, if required by the project. The consultant is expected to work full

		livelihoods, agriculture promotion, and planning or project management. At least 3 years of experience in M&E design and implementation at the project level would be preferable. Previous successful involvement with, and good knowledge of, CBOs, I/NGOs and civil society is desired. Willingness to undertake regular field visits in different conditions is required. Computer literacy in Microsoft packages (MS Word, MS Powerpoint, MS Excel, MS Access), GIS and SPSS is an asset. Experiences in creating and managing performance monitoring plans and leveraging performance monitoring data for improving ongoing project management are under consideration. Knowledge in designing and field testing surveys and other data collection instruments are required. Contribute in indicator development, data collection and analysis, data quality assessments, and/or performance monitoring and reporting. Good knowledge of concepts and framework for monitoring and Evaluation and Result Measurement Work experience with climate related projects will be preferable. Both written and spoken in English is essential	time office hours within Kathmandu valley with frequent travels outside Kathmandu valley within Nepal on project related matters.
4	<u>PPCR/DHM/S/I ND-98</u> Environmental and social safeguard Specialist-1	The consultant must have a minimum of Post-Graduate or Masters Degree in environmental sciences, environmental engineering, environmental studies, social science or equivalent; At least eight years of relevant experience; Proficiency in the usage of computers and office software packages (word processing, spreadsheet etc) and experience in handling of web-based data and information management systems; Work experience with climate related projects will be preferable. Work experience in GON, NGO's, INGO'S, donor funded projects and other relevant institutions will be an added advantage; work experience as environmental specialist in/ with World Bank or Asian Development Bank funded activities will be an asset, and Fluency in both oral and written Nepalese and English language.	The consultant will be assigned for 100 days intermittent input with 10 (Ten) months and possibilities of further extension in case of satisfactory performance, if required by the project. The consultant is expected to work full time office hours within Kathmandu valley with frequent travels outside Kathmandu valley within Nepal on project related matters.
5	<u>PPCR/DHM/S/I ND-99</u> Project Secretary-1	The consultant must have a minimum of Bachelor's degree in Business Administration, Public Administration or equivalent .At least 3 years' experience in administrative support functions or relevant field. Experience in the usage of computers and office software packages (MS Word, Excel, etc) and experience in handling of web based management systems. Work experience in GON, NGO's, INGO'S, donor funded projects and other relevant institutions will be an added advantage. Work experience with climate related donor funding project especially with World Bank funding project will be an additional advantage. Fluency in both oral and written in Nepali and English language.	The consultant will be assigned for 10 (Ten) months and possibilities of further extension as per need of the project, in case of satisfactory performance. The consultant is expected to work full time office hours within Kathmandu valley, except otherwise situation demands travel outside Kathmandu valley within Nepal on project related matters.

The IC must include the detailed signed CVs including proposed position, membership in professional associations, related trainings, employment records with the name of employing organization, name of the project, location of the work, time period, position held, details of works carried out and value of the project involved.

The EOI along with detailed CV must be delivered to the address given below not later than **January 28, 2020 and 12:00 noon (local time)**. If the last date of submission happens to be holiday, the next working day will be the last date for submission. The scan copy of EOI with signed CV in pdf format may also be submitted to the email provided below.

Further information or clarification on the EOI may be obtained from the address given below during office hours. The project reserves the right to accept or reject any or all applications without giving any reason whatsoever,

Attn: Rajendra Sharma, Senior Divisional Hydrologist/ Head (Procurement Section)

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