



Government of Nepal
Department of Hydrology and Meteorology

Online Payment Procedure (For PAN Users)

- 1) Please open Nepal government revenue portal (<https://revenue.fcgo.gov.np>) from your internet browser (Google Chrome, Mozilla firefox, Microsoft Edge etc...).

Welcome To Revenue Platform

Phone Number

Sign In

Next You Will Receive One Time Password (OTP) via sms which you will have to input in the next screen.

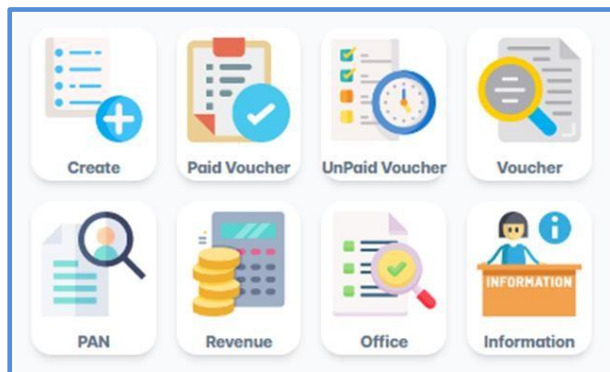
- 2) Please login the account using your mobile phone number. Please type your mobile number and get the OTP code to enter the revenue portal. If you are using the revenue portal for the first time, please fill up your details and press save button.

User Detail

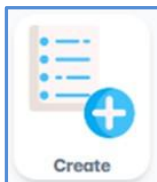
Mobile No*	Province*
District*	Pan No
	Your Pan
Name*	Nepali Name*
Name in English	Name in Nepali
Email*	Address*
Your Email Address	Address

Cancel Save

3) Now, you will see the dashboard as below.



4) Please choose following option to create revenue voucher.



Federal Government (संघीय सरकार)

District (जिल्ला): Kathmandu (काठमाडौं)

Office (कायालय): Department of Hydrology and Meteorology (जल तथा मौसम विज्ञान विभाग)

In case of difficulty to search office, please select “Department of Hydrology and Meteorology” using the keyword 308023501

New Revenue Payment					
kath		308023501		New	
Code	District Name	Select	Code	Office Name	Select
35	Kathmandu	☒	308023501	308023501-Department of hydrology and meteorology	☒

Please press new button once completed.

5) Now, you will see the box as below.

Reciept Entry						
Receipt Details				Payers Details		
English Date *		Nepali Date *		Payers Code		Pan
2023-08-16		2080-4-31				
Bank *		Revenue Office *		English Name *		Nepali Name *
11002-राष्ट्रिय वाणिज्य बैंक		308023501-Department of hydrology and me		XXXXXXXXXX		XXXXXXXXXX
				Address *		Phone Number
				XXXXXXXXXX		XXXXXXXXXX
S.NO.	PURPOSE*	REVENUE HEAD*	DESCRIPTION	AMOUNT*	TAX YEAR	ADVANCE DEDUCT
1	अन्य	14213-अन्यविक्रीबाट ...	Data cost	15376	2080/81	☐
पन्ध्र हजार तीन सय छहत्तर रुपैया मात्र				Total Amount:	15,376.00	Cancel Next

Purpose: अन्य, Revenue Head: 14213- अन्य विक्रीबाट प्राप्त रकम, Description: Data Cost,
Amount: Required amount, Tax year: Current fiscal year, Adv. Deduct: Left it blank

6) Now, your Voucher is ready as below. Please press Save & Proceed To Payment button.

7) You can see the success message. You can pay the data cost now or latter. If you proceed further, you will see the payment option on the right side. Please choose any one of the option for the payment.

