

TERMS OF REFERENCE FOR SOCIAL SAFEGUARD ASSOCIATE

Contract: PPCR/DHM/S/IND-63-64 (1&2)			
Project	PPCR- BRCH (Building Resilience to Climate Related Hazards)		
Expertise:	Individual Consultant to support Social Safeguard (2 nos.)		
Source	National	Category	Independent
1. Background: <p>Government of Nepal (GoN) has prepared Strategic Program for Climate Resilience (SPCR), which was approved by Climate Investment Fund (CIF). SPCR has identified four projects for investment in Nepal. One of them is the "Pilot Project for Climate Resilience (PPCR) - Building Resilience to Climate-Related Hazards (BRCH). Components A, B and C under BRCH are being implemented by the Department of Hydrology and Meteorology (DHM), Ministry of Population and Environment (MoPE). Component D of BRCH is being implemented by the Ministry of Agriculture Development (MoAD). A dedicated Project Management Unit (PMU) has been set up at DHM for the implementation of project components A, B, and C.</p> <p>The project aims at upgrading of hydro-meteorological network, weather forecasting system and flood forecasting system. The process involves acquiring private and/or public land, construction of buildings and establishment and operation of telecommunication systems including radar. Assessment of social and environmental impacts considering the losses of agriculture products, deforestation, loss of natural habitats, impacts on indigenous population, electromagnetic radiation of telecom equipment, security of installations is some of the important social and environmental aspects of the project.</p>			
2. Objective/Purpose of the Assignment: <p>Objective of the assignment is to assist Project Management Unit especially to Assistant Project Director, Project Technical Coordinator as well as Social Safeguard Specialist in assessing social impact of all project components and prepare mitigation and enhancement plan.</p>			
3. Scope of Work: <p>The overall scope of the work is to provide field based support on social issues related to all project components especially on safeguards and social inclusion including community consultation and dissemination of project information through appropriate means of communication including community consultation, interaction and meeting. Conduct social screening and assessment based on the guidelines provided in ESMF and suggest mitigation measures including communities' feedback on the project and assist grievance readdress mechanism for amicable solution of grievances.</p>			
4. Duties and Responsibilities of Consultant: <p>Under the direct supervision of PMU team, Social Safeguard Associates will be responsible for, but not limited to, the following duties:</p> <ol style="list-style-type: none">a. Familiarization with the project documents including Environmental and Social Management Framework (ESMF).b. Visit and conduction of social screening of hydro-met stations & snow and glacier monitoring stations throughout the country.			

- c. Conduction of stakeholder consultation, interaction and meeting at station level and dissemination of project information.
- d. Assess vulnerability of social groups; especially on women, dalit, ethnic groups and poor due to project intervention.
- e. Identification of land ownership of stations and collect consent letter from concerned agencies/authorities in case of non-private land.
- f. Maintain documentation of land taking processes required for the project.
- g. Assist PMU to purchase land where stations are located in private land following ESMF guidelines.
- h. Assist PMU to register, resolve and documentation of the grievance raised at station level.
- i. Assist PMU to prepare Environmental and Social Management Plan (ESMP) of stations wherever necessary.
- j. Undertake other duties as per the requirements of the project or as directed by APD and Project Technical coordinator.

5. Competencies

- Able to conduct Consultation, Meeting and Focused Group Discussion.
- Able to establish smooth coordination with local level/bodies.
- Having skill of collecting data, make analysis and produce reports.
- Able to undertake extensive travel throughout the country.

6. Required Qualification and Experience:

- a. The consultant must have a minimum of Bachelor's degree in sociology, rural development or other relevant field.
- b. At least 2 years' experience in social mobilization, data collection and reporting.
- c. Experience in the usage of computers and office software packages (MS Word, Excel, etc)
- d. Good oral and written skill in Nepali and English language.

7. Duration of Service:

- Duration of the assignment shall be for a period of 6 months. The safeguard associate is expected to undertake extensive travel to field/stations all within Nepal for project related matters.
- **Duty Station:** Kathmandu, Nepal, with frequent field visit as per requirement.

8. Financial Conditions:

- a. The consultant shall be paid a lump sum amount of remuneration per month, which should include all his/her overheads, social charges and other associated costs including local transportation within Kathmandu valley and insurance premium costs.
- b. The consultant shall be responsible for all taxes and duties including income tax applicable as per Government of Nepal rules and regulations.
- c. In case of travel requirement outside Kathmandu valley and within Nepal for project related assignments, consultant shall be paid hotel expenses and travel expenses on actual basis and suitably determined subsistence allowance to cover all other costs.

9. Reporting Requirements:

The consultant will report time to time to the Assistant Project Director, Project Technical Coordinator and Social and Communication Specialist/Environment Safeguard Specialist at PMU regarding the accomplishment of his/her assignment.

All reports should be in English and in Nepali as necessary.

10. Selection Criteria:

The consultant shall be selected based on Individual Consultant Selection (IND) Method of the World Bank’s Consultant Selection Guidelines. Main criteria for the selection will be relevant work experience and qualifications.

11. Facilities to be Provided by DHM:

DHM shall provide following facilities to consultant during his tenure of service:

- Office space with computer and furniture
- Email and internet access
- Required office stationary
- Photocopying facilities

12. Taxation: The consultant will be fully responsible for all taxes imposed by Government of Nepal

Places of Assignment: Kathmandu	Days Estimated Dates	3 (Three) Months
TOTAL DAYS (Intermittent): Ninety Days (90)		