

Government of Nepal  
Ministry of population & Environment  
**Department of Hydrology and Meteorology**  
**Invitation for Bids**

Date of first Publication: 2073/06/06

Department of Hydrology and Meteorology (DHM) invites sealed bid from Government of Nepal registered and eligible bidders for the Procurement of following goods and services.

S. N.	Contract ID No.	Description of Works	Price of Bidding Document(Non-refundable(NRs)) and Bid validity Period	Bid security amount (NRs), Bid Security Validity Period, Account No. and Name of Bank	Last Date and Time of Purchase	Last Date and Time of Submission	Date and Time of Bid opening
1	1/DHM /073-74	Supply and Delivery of Stationery and Office Materials	1000/- and 90 days	65,000/- and 120 days AC No. 1100 203 000 000 and Rastriya Banijya Bank, Thamel, Kathmandu, Nepal	2073/07/05 05:00 pm	2073/07/06 12:00 noon	2073/07/06 01:00 pm

- Bidding will be conducted through the National Competitive Bidding procedures as specified in the Public Procurement Act 2063 and Public Procurement regulation 2064. Eligible Bidders may obtain further information and inspect the bidding documents at the above office. E-mail: [shivaamet@gmail.com](mailto:shivaamet@gmail.com), [spd\\_acharya@yahoo.com](mailto:spd_acharya@yahoo.com), [cbhetuwal@yahoo.com](mailto:cbhetuwal@yahoo.com)  
Telephone no.:- +977 1 4433563 Website: [www.dhm.gov.np](http://www.dhm.gov.np)
- Eligible and interested Bidders are invited to submit their unit rate for the goods described as in bidding documents with a certified copy of Company Registration Certificate, PAN/VAT Certificate, and Tax Clearance (2072/73)/ Tax Return Submission receipt for the last fiscal year and Self Declaration letter of not being blacklisted till to submit date.
- Bidding documents may be purchased from the above office by eligible Bidders on the submission of a written application accompanied by a letter of Authority from the firm to the address above along with the copy of Company/Firm registration certificate. The payment mode may be direct deposit or bank transfer to the Gov. **Revenue A/c Title No.14227** on Rastriya Banijya Bank, Thamel, Kathmandu, Nepal or Bankers cheque payable to Department of Hydrology and Meteorology, Kathmandu, Nepal. (**Office Code No. 27-331-04, A/C No. ka-1-1-001**)
- Sealed bids must be submitted to the Procurement Unit of Department of Hydrology and Meteorology. Documents received after submission deadline shall not be accepted.
- Bids shall be opened in the presence of Bidder's representatives who choose to attend on the opening date given in above Table **at the office of Department of Hydrology and Meteorology, P.O.Box 406, Nagpokhari, Naxal, Kathmandu, Nepal.**
- If the last date of purchasing, submission and opening falls on a government holiday, then the next working day shall be considered the last day. In such a case the bid validity and bid security validity shall be recognized with effect from the original bid submission deadline.
- Bids should comply in all respects with the Instruction to Bidder included in the Bid Document. Non-compliance with these instructions shall result in disqualification.
- Sample of all the goods should be approved before signing of contract.
- The Department of Hydrology and Meteorology reserves the right to accept or reject, wholly or partly any or all the bids without assigning reason, whatsoever.